



SOUTH HILLS YOUTH FOOTBALL LEAGUE

**BETHEL PARK • CANON MCMILLAN • CHARTIERS VALLEY • MT. LEBANON
PETERS TWP. • SOUTH FAYETTE • THOMAS JEFFERSON • UPPER ST. CLAIR**

League Bylaws

The name of the organization shall be the South Hills Youth Football League, hereinafter referred to as the SHYFL. The SHYFL is comprised of Youth Football teams from the following communities as its members: Bethel Park, Canon McMillan, Chartiers Valley, Mt. Lebanon, Peters Township, South Fayette, Thomas Jefferson, and Upper St. Clair. Additional members from other school districts/communities may be added by the procedures outlined in Article V of these Bylaws. Organizations may only draw children into their program who live or attend school within their district boundaries.

Article I - Objectives

1. Every player (as specified in the SHYFL's General Rules) should be allowed the opportunity to sign up and play.
2. To foster an environment of teamwork, inclusion, and sportsmanship in all aspects.
3. To promote SAFETY, proper coaching, and supervision is of prime importance.
4. Although the score is kept, the emphasis on winning and losing should be minimized.
5. Program fees should be as inexpensive as possible (this is a non-profit league).
6. Each community will attempt to field teams and strive to increase the membership of the children participating in each age group on an ongoing basis.
7. No community shall register teams or participate in regular season games in leagues outside of the SHYFL.
8. Each community will strive to evenly separate talent at each age group in an attempt to gain and maintain parity within the divisions within the league.

Article II - Governing Body

Section 1: In general, all SHYFL's matters as covered by these bylaws will be decided by a vote of the SHYFL Board. A majority vote is required for a change to be implemented and each full participating community receives one vote. In votes that result in a split decision (four vs. four votes), the Director of SHYFL will cast the tiebreaker vote.

Section 2: The SHYFL Board shall consist of a Director, Assistant Director, Board Members, Representatives, and any at-large members determined and approved by the SHYFL Board. The Director and Assistant Director of SHYFL shall be elected bi-annually by a majority vote of the SHYFL Board. Said Directors may or may not be members of Community Boards or Representatives, but regardless of their affiliation, each community maintains only one vote.

Section 3: There shall be a SHYFL Board comprised of one Board Member from each of the participating community. Said representatives will be selected/elected to the SHYFL Board by each community annually according to its procedures before January of each year. The Communities may also elect one additional representative along with their selected SHYFL Board Member.

Section 4: The SHYFL Board Members and Representatives will serve for a term of one year, January through December. There is no restriction on re-election/re-appointment to consecutive terms.

Section 5: The SHYFL Board reserves the right to obtain legal counsel or other professional services as necessary.

Article III - Game Protests

Section 1: The SHYFL does not permit any game protests.

Article IV - Duties of Board Members

The SHYFL Board (with the Director casting the tie-breaking vote if no majority emerges from amongst the SHYFL Board) shall:

1. Annually set and facilitate any necessary fees that will be sufficient to pay any anticipated annual expenditures of the SHYFL. Each community is responsible for paying/repaying their equal portion of any league expenditures.

2. Enforce all rules and regulations in accordance with the Bylaws and League Rules, along with resolving any disputes and assigning any disciplinary action.
3. Create the SHYFL schedule, assign referees, and oversee all SHYFL-related operations.

The **Director** shall preside over meetings and shall administer all affairs of the SHYFL in accordance with the Bylaws and League Rules.

The **Assistant Director** shall assist the Director as deemed necessary and will jointly assume the Director's role in the absence or inability of the Director to serve.

The Director may assign duties to any of the SHYFL Board Members that include, but are not limited to the following:

Correspondence, Recording Minutes, Website Maintenance, Scheduler, HUDL Rep, Referee Rep, Game Statistics, Insurance, Research, Planning Annual Events: Coaches Kickoff, Weigh-ins, Scrimmages, Playoffs, Super Bowl, Senior/All-star game, other.

The agenda and recording of all meeting minutes should be disseminated in a timely manner to all SHYFL Board Members and/or Representatives.

In the event that SHYFL has any monetary funds and ceases operation, any remaining league funds should be disseminated equally among the league's participating members.

Article V - SHYFL Membership

Section 1: New municipalities may be added to the SHYFL upon receiving a majority vote of the SHYFL Board. **No majority = no admission.**

Section 2: Upon acceptance, the new municipality shall be placed on probation for one (1) year. At the end of this first year, a vote by the standing board will be taken and a majority vote will determine said community's tenure in the league.

Section 3: During the year of probation (year 1), the new community will have no formal vote concerning league business although participation and input will be entertained and encouraged.

Section 4: The teams are responsible for all league/game fees, based on the number of teams the community had in the SHYFL the previous year, which are due upon request. Team numbers for the current season should be finalized by August 1st.

Section 5: Team rosters are to be distributed (in paper or electronic form using the required and provided template) to all organizations at the August board meeting or any special meeting called for this purpose before the start of the regular season.

Article VI - Meetings

Section 1: Regular meetings shall be held on the second Monday of each month, or at such other time as may be stipulated by the Director.

Section 2: Special meetings may be called by the Director, or upon the request of any three SHYFL Board Members. If an urgent matter arises and an immediate meeting needs to be called, an electronic meeting with an electronic vote (by email or text) may be conducted as deemed appropriate by the SHYFL Board.

Section 3: Each community must have at least one representative in attendance at all meetings. Failure to do so may result in disciplinary action by the SHYFL Board (excluding any Representative from the absent municipality). No majority = no disciplinary action.

Section 4: All Board Members and Representatives should make every attempt to attend every SHYFL meeting. Anyone not fulfilling this requirement or upholding the expectations of SHYFL, may face disciplinary action or removal from the SHYFL Board. No majority = no disciplinary action.

Section 5: Unless otherwise specifically provided herein, the most recent revision of Robert's Rules of Order shall govern the proceedings of all meetings.

Section 6: The order of business at the SHYFL's meetings shall be as follows:

- (1) Call to order
- (2) Review / Approval of Minutes
- (3) Communications, correspondence, voting
- (4) New business, and good of the SHYFL
- (5) Close of Meeting

Section 7: Before the start of each season, all head coaches will attend a mandatory special meeting (Annual Coaches Kickoff) to review the General Rules of the SHYFL and to meet with the SHYFL Board, and a representative of the referees to discuss the rules of football. The start and end dates of the upcoming season will be decided by the board via a majority vote by August 1st.

Article VII - League Alcohol Policy and Code of Conduct

Each SHYFL member will follow their individual municipality's alcohol policy and code of conduct. Each community is responsible for the conduct of its coaches, players, and spectators. If any misconduct occurs, the affiliated community is responsible for investigating and determining any remedy or disciplinary action. Any remedies or disciplinary action must be shared and approved by SHYFL. The SHYFL Board reserves the right to carry out additional or alternative disciplinary action as it sees fit for conduct detrimental to the league.

Article VIII - Revision of the SHYFL Bylaws

Section 1: Bylaw revision proposals will be read at two consecutive SHYFL meetings with a formal vote taken during the second meeting. The proposal will be deemed approved by a majority vote of the SHYFL Board.

Section 2: All Board Members and Representatives must be notified in advance of the meeting at which amendments/revisions are to be voted upon as to the specific amendments/revision. This is to ensure that each municipality has the opportunity to formally discuss the proposal within their individual communities.

SHYFL General & Age Specific Playing Rules are contained within a separate document that details the playing rules, procedures, and other operations of SHYFL.

www.southhillsyouthfootball.com

SOUTH HILLS YOUTH FOOTBALL LEAGUE. ADOPTED APRIL 12, 2017

- Bi-Law Revisions
 - o March 2022
 - o March 2023
 - o March 2024